

# To The Business Owner



To enable us to communicate directly with you on key business and workforce sustainability issues, we are seeking updated information for our business database, in particular email and/or website addresses.

We recognise you are busy and have endeavoured to make it easy for you to provide your details by whichever method suits you best:

**Graham Nickless**  
Executive Manager  
ECONOMIC DEVELOPMENT

**MAIL**



- Complete the back of this form and mail to Business Update, Wangaratta Unlimited, PO Box 238, Wangaratta 3676

**FAX**



- Complete the back of this form and fax it to: 03 5722 4217

**EMAIL**



- Email your business contact details to: [s.bull@wangaratta.vic.gov.au](mailto:s.bull@wangaratta.vic.gov.au)

**WEB**



- Go to [www.wangarattaunlimited.com.au](http://www.wangarattaunlimited.com.au) and download the word document. Complete the form and email back to [s.bull@wangaratta.vic.gov.au](mailto:s.bull@wangaratta.vic.gov.au)

**HAND DELIVER**



- Complete the back of this form and deliver it to reception at the Wangaratta Government Centre, Cnr Ford & Ovens Sts, Wangaratta

# BUSINESS REGISTER UPDATE – June 2011

<b>BUSINESS NAME:</b>			
<b>PHYSICAL ADDRESS:</b>			<b>P'CODE:</b>
<b>POSTAL ADDRESS:</b>			<b>P'CODE:</b>
<b>PHONE NO:</b>		<b>FAX NO:</b>	
<b>EMAIL:</b>			
<b>WEBSITE:</b>			
<b>NO OF EMPLOYEES:</b>			
<b>PRIMARY CONTACT PERSON</b>		<b>POSITION or TITLE:</b> <small>Owner, Manager, CEO etc</small>	
<b>MOBILE NO:</b>		<b>DIRECT LINE PHONE NO:</b>	
<b>PREFERRED EMAIL CONTACT:</b>			

Please provide a brief description of the goods and or service your business provides:

*Complete this section if you would like assistance in addressing skills shortages:*

<b>WHAT IS YOUR PARTICULAR SKILLS SHORTAGE?</b>	

*Are there any services or training that you would like to see available in the coming 12 months?  
If so, please list:*

For further information or assistance please call Wangaratta Unlimited on 57220775

Signed: ..... Date: ...../...../2011

PRINT NAME: \_\_\_\_\_